

**DEED OF INCORPORATION  
OF THE ASSOCIATION OF SIGNIFICANT CEMETERIES IN EUROPE**

Today, Saturday, the tenth (10) of November 2001 (two thousand and one), in the Sala degli Anziani of the Municipality of Bologna, Piazza Maggiore n.6, the following representatives of local and national institutions, associations and universities are here convened in order to proceed to the incorporation of the herein after Association.

The following Institutions are here convened:

Serveis Funeraris de Barcelona S.A., represented by Dr. Miquel Jonch Sampere

Church Council in the City of Bergen, represented by Dr. Gunnar Wik

City Council of Bologna, represented by Prof. Eng. Giovanni Salizzoni

University of Applied Sciences of Köln, Conservation of Cultural Properties Department, represented by Prof. Dr. Hans Leisen

City Council of Copenhagen, represented by Dr. Jens Moeller Andersen

National Heritage Board of Estonia, represented by Dr. Ilme Maesalu

City Council of Genova, represented by Dr. Roberto Burchielli

Department of Cultural Heritage Protection of Lithuania, represented by Dr. Audrone Vysniauskiene

City Council of Ljubljana, represented by Dr. Nelida Nemec

Cemeteries Administration in the City of Stockholm, represented by Dr. Anders Norsell

City Council of Torino, represented by Dr. Paola Montresor.

By the present deed the herein above Institutions incorporate themselves in an Association called "ASSOCIATION OF SIGNIFICANT CEMETERIES IN EUROPE".

The Association, which is based in Bologna, via Oberdan n. 24, will be of an indefinite duration.

The purposes of the Association, as well as its by-laws regulating its operation, are laid out in the charter enclosed in the present deed under the letter "A", as an integral and substantial part and parcel of the deed itself.

The above representatives of Institutions and Bodies, convening their General Assembly, proceed to the election of the associations' bodies and appoint as members of the Steering Committee of the Association the following:

Church Council in the City of Bergen, at present represented by Dr. Gunnar Wik

National Heritage Board of Estonia, at present represented by Dr. Ilme Maesalu

City Council of Ljubljana, at present represented by Dr. Nelida Nemec

Department of Cultural Heritage Protection of Lithuania, at present represented by Dr. Audrone Vysniauskiene

Cemeteries Administration in the City of Stockholm, at present represented by Dr. Anders Norsell

City Council of Strasburg, at present represented by Dr. Marie-Madeleine Parmentier,

President of the Association has been appointed City Council of Bologna, at present represented by Dr. Mauro Felicori

The above will hold their office for the duration indicated by the charter, namely two years.

**Letter "A"**  
**Association of Significant  
Cemeteries in Europe  
Charter**

**ARTICLE 1**

The Association of Significant Cemeteries in Europe is the European network comprising those public and private organisations which care for cemeteries considered to be of historical or artistic importance.

**ARTICLE 2**

The Association is based in Bologna, Italy, at present, at the Comune di Bologna, via Oberdan.

**ARTICLE 3**

The City Councils of Bergen, Bologna, Copenhagen, Genova, Ljubljana, Stockholm, Torino; the Serveis Funeraris de Barcelona SA, the National Heritage Board of Estonia, the Department of Cultural Heritage Protection of Lithuania, the University of Applied Sciences of Köln - Conservation of Cultural Properties Department are Charter Members of the Association.

Membership is open to all public or private bodies which manage and support significant cemeteries in Europe.

Applications for membership should be addressed to the President of the Association. Decisions on admission will be made by the Steering Committee of the Association.

**ARTICLE 4**

The purposes of the Association are the following:

- promoting European cemeteries as very important cultural heritage
  - co-operating to protect, restore and ensure ongoing care and maintenance to cemeteries
- raising European citizens' awareness of the importance of significant cemeteries

In order to fulfil its purposes the Association shall

- share experiences and best practices
- work together on joint projects
- increase the awareness of the importance of significant cemeteries among national and European institutions
- foster and call the attention of Universities
- promote the necessary legal framework for the best management of cemeteries
- call the attention of media and tourist publishing and literature
- foster the adoption of technological innovation.

## **ARTICLE 5**

All members have the right to participate in the activities and discussions of the Association and to have access to all available information provided by the Association's bodies.  
All members pledge their commitment to support and promote the Association.

## **ARTICLE 6**

The Association consists of the General Assembly, the Steering Committee, the President with a Secretariat.

## **ARTICLE 7**

The General Assembly is composed of one representative per each of the Association member.

The General Assembly shall

- decide the programmes of the Association
- decide the annual budget of the Association
- elect the Steering Committee and the President
- vote any review of the Charter and the dissolution of the Association
- adopt its own by-laws of procedure

The General Assembly will meet in ordinary session once a year. Extraordinary sessions may be convened by the Steering Committee.

## **ARTICLE 8**

The Steering Committee consists of seven members, including the President, elected by secret ballot by the General Assembly, for a term of 2 years.

The Steering Committee will

help the President to prepare the resolutions to be submitted to the General Assembly.

convene extraordinary sessions of the General Assembly when required.

submit to the General Assembly proposals for a review of the charter or the dissolution of the Association

manage the ordinary business.

## **ARTICLE 9**

The President represents the Association.

Is elected by the Assembly for a term of 2 years.

The President prepares and co-ordinates the sessions of the General Assembly and the meetings of the Steering Committee.

The President provides a Secretariat for the Association.

## **ARTICLE 10**

Any proposal for a review of the Charter or the dissolution of the Association will emanate from the Steering Committee or from at least 25% of the Association members. Any decision pertaining to the above shall require at least a 2/3 majority of the Association members.

## **ARTICLE 11**

The Association will operate indefinitely .